

**CTWG CIVIL AIR PATROL
STAFF MEETING MINUTES
18 JUNE 2003**

LTC Palmer called the meeting to order at 1940 hrs.

Pledge of Allegiance was recited.

Opening prayer by Chaplain, Capt Sagendorf, with special blessings for Capt Daley for a safe operation and for the family of Capt Dudek on the death of his father.

Roll Call by LTC PALMER:

Attendance:

CTWG COMMANDER-----	COL PAYNE
ADMINISTRATIVE ASST. -----	MS. LEE
VICE COMMANDER -----	MAJ OSBORN
CHIEF OF STAFF, COMMUNICATIONS	
ASSISTANT/RAPID RESP-----	LTC PALMER
AF/CAP CTWG LNCO -----	MSGT LARA, SR
MA/RI/CT LO -----	LTC ISABELLE (NP)
USAFR (IMA)-----	MAJ CASSELLA
USAFR (WRC) -----	MAJ FURR (NP)
CTWG RAO (ADY)/USAFR -----	1LT NELSON (NP)
CTWG RANCO/USAFR -----	SMSGT MORIN (NP)
USAF (RANCO)-----	TSGT AUSTIN (NP)
CTWG AFEPL0 -----	LTC OLMSTED (NP)
AIRCRAFT MAINTENANCE OFFICER-----	CAPT KELLING
AIRCRAFT MAINTENANCE OFFICER -----	CAPT WRIGHT (NP)
DIRECTOR OF CADET PROGRAMS -----	MAJ MARTEKA
PROFESSIONAL DEVELOPMENT -----	MAJ S. SCHINDLER (NP)
PERSONNEL OFFICER/ADMIN. OFFICER -----	CAPT BONOVIKH (NP)
DIRECTOR OF COMMUNICATIONS -----	MAJ VALLEAU (EX)
LICENSING OFFICER -----	1LT KELLING (NP)
PLANS & PROGRAM OFFICER-----	MAJ L. SCHINDLER (NP)
DIRECTOR OF OPERATIONS-----	LTC LEE
GROUND OPERATIONS COORDINATOR -----	1LT SLEDGE
EMERGENCY SERVICES OFFICER -----	MAJ CARROLL
EMERGENCY SERVICES ASSISTANT -----	CAPT FLETCHER (NP)
OPERATIONS TRAINING OFFICER -----	CAPT SHAPIRO (NP)
STAN/EVAL OFFICER-----	MAJ CATES (NP)
DIRECTOR AEROSPACE EDUCATION -----	CAPT OESTREICHER
INTERNAL AEROSPACE OFFICER -----	SM ABBATE (NP)
FINANCE OFFICER-----	CAPT FOROSTOSKI (EX)
DIRECTOR OF INFOR. MGMT/COMM ASST---	MAJ WROBEL (NP)
INFORMATION MGMT OFFICER -----	CAPT SCHINITIS
HISTORIAN -----	LTC HORNER
CHAPLAIN-----	CAPT SAGENDORF (EX)
INSPECTOR GENERAL -----	LTC MCDONOUGH
INSPECTOR GENERAL ASSISTANT -----	1LT HALEY
LEGAL OFFICER -----	CAPT STEADMAN (NP)
SUPPLY/TRANSPORTATION/REAL EST.OFF-	LTC BRIGNOLA (EX)
PUBLIC AFFAIRS OFFICER -----	1LT BAILEY
DIRECTOR OF SAFETY -----	LTC ROWEN (EX)

(NP) – Not Present

(REP) – Representative

(EX) – Excused

MAJ OSBORN:

- Glad to be back. You will see me at Commander's Call and I will try to make the Staff meetings as I am working nights. If you need to contact me, either e-mail or call me at home. I will return your calls.

COL PAYNE:

- Received the minutes to the National Executive Committee meeting and will put them at the mailboxes. Proposal was made to end our contract with NASCAR. We will no longer have an affiliation with NASCAR by the end of July.
- LTC McDonough is no longer the IG, but will be our new Legal Officer. Lt Haley is the new IG. Col Payne requested Lt Haley to come forward to receive his paperwork. He is promoted from 2nd Lt to 1st Lt. Col Payne presented his 1st Lt insignia to Lt Haley.
- National Boards are at the end of August. If any of you plan to attend, please let me know.

MAJ MARTEKA:

- Held elections at CAC meeting and have a new CAC staff with representation of 70% of the squadrons. Our eventual goal is to have 100% representation. A Cadet Ball Committee was formed.
- On June 2, Col Payne, Capt Forostski and I attended the Guilford High School Award night where Cadet Rotella of the New Haven Squadron received his acceptance to the Air Force Academy.
- Col Payne added that Cadet Emily Holt will be attending the Coast Guard Academy, Cadet Alison Galinski to the Air Force Academy and another cadet to West Point.
- Cadet Ball will be on Friday, Oct. 10th. Cadet competition will be held on Saturday, Oct. 4th.

CAPT OSTREICHER:

- Busy month. Young Eagles were with the EAA in Bridgeport on the 31st. Col McDonough was there as were the Stratford Eagles.
- Rocket man at Brainard was fantastic. Some people from CA were also there.
- New forms e-mailed to all the AEO's last week to get more information for the Air Force Review. Also new rosters for same.
- 5 Squadrons have participated in the Aerospace Education Excellence Program. There are 6 programs and they have to be completed 1 per month from January thru June
- Did 2 presentations at the University of Hartford Magnet School today, with 33 3rd graders and talked about CAP, aerospace, difference in propulsion between airplanes and rockets. Talked a little bit about the chemistry and physics of fizzy rockets. We made them from plastic film canisters, water and Alka Seltzer. These can go up about 20 feet. Gave them prizes of posters.
- Still working on getting a new external AEO for the Wing and developing rocketry programs for the cadets and Yeager program for the seniors.

LTC PALMER:

- Safety – Driving in the rain. Watch your stopping distance, make sure your wipers are working and turn your lights on.
- Gas grills – Once again, be careful that lines are in good condition and hooked up properly.
- Maj Osborn - Be aware of the changes in directions of the roads on the grounds of CVH. Speed limit is 15 miles per hour and you will be ticketed. Also watch where you park.

MAJ WROBEL:

- Lt Col Palmer, Capt Schinitis and I worked on network construction this past weekend.
- I am attending the Region Staff College and would like to know if anyone else is going as would like to coordinate with them.

COL PAYNE:

- Checked web sites for each squadron and 103rd needs to be updated.
- Can Squadron minutes be installed on their web sites? Maj Wrobel said that he cannot do it, but if a squadron wants to do that then they can.

LTC PALMER:

- Staff directors make sure your web pages are up to date. We have received compliments on our web page; for example a gentleman from California found out about the "Rocket Man". He was in town on business and he attended.
- Maj Wrobel said that he has received requests from National HQ about the web site and they asked for access to our web site.

COL HORNER:

- Have final draft and will be done shortly.
- The New England Air Museum has the facilities now for the B29 bomber.

MAJ VALLEAU:

- Ledyard repeater back on network.
- Royal Cadet squadron now has a fully functioning HF station.
- Planning on a communications class for basic and advanced ROA sometime in Sept. or Oct.
- Intend to delink the Ledyard repeater for encampment.

LTC LEE:

- National Operations Center is requesting that they be notified when we work around “sensitive areas” as dams, nuclear plants, etc. They will notify the First Air Force. I request that any of these go to me to send to National.
- Flying hours- 68.2 hours in May. This gives us 181.8 hours for the first 4 months.
- 73Xray will be back in time for encampment, and 78CP will be going for its wing painting in mid-July.

CAPT SHAPIRO:

- Rain is forecast for the 21st and will probably cancel the exercise and roll over the money to July.
- The Red Cross is having a communication exercise at the same time as the encampment and needs volunteers at both Bradley and the headquarters in Farmington. Need a mobile unit.

1st LT BAILEY:

- Quarterly report at the end of July
- Doing an article on the Rocket Man.
- Ordered supplies.

MAJ CASELLA & SGT LARA:

- A Power Point presentation of the pre-SAV was shown. Pointed out the positive and what needed to improve.

LT HALEY:

- Will be doing inspections with the Air Force.

COL PAYNE:

- The CT wing has a new squadron, Legislative Squadron 999 with addition of John Larson, Rep. Simmonds and Rep. Gray.

LTC PALMER: (Wing Commander Select)

- Not accepting any resignations, unless you get a letter from him. There is an opening for Chief of Staff and resumes are welcome.

With nothing further to come before the meeting, it was adjourned at 2107.

Respectfully submitted,

//signed//

Monica Lee
Administrative Assistant

Cc: CTWG Staff & Squadrons